

Laguna Beach County Water District **EMPLOYMENT OPPORTUNITY**

306 Third Street, Laguna Beach, CA 92651
Phone (949) 494-1041 Fax (949) 497-1021
Email: Amiller@lbcwd.org



TITLE: Computerized Maintenance Management System (CMMS) Administrator
SALARY RANGE: \$8,060 to \$10,075 /Month

Laguna Beach County Water District is seeking to fill the position of Computerized Maintenance Management System (CMMS) Administrator. The performs a wide variety of responsible and complex administrative and analytical duties; to oversee assigned administrative processes, procedures, and programs; and to provide information and assistance to District Managers and staff regarding the District's Computerized Maintenance Management System.

REQUIREMENTS

Minimum of five years of increasingly responsible administrative and analytical experience preferably within a local government environment using a computerized maintenance management system.

APPLICATION DEADLINE

Submit District application to Human Resources (amiller@lbcwd.org) by 5:00 p.m., Monday, January 30, 2023. Application available at www.lbcwd.org or at District Headquarters, 306 Third Street, Laguna Beach.