

# LAGUNA BEACH WATER DISTRICT

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## 2021-2022 ANNUAL BUDGET



# LAGUNA BEACH WATER DISTRICT

Adopted: June 17, 2021

## Board of Directors

- Bob Whalen, President
- Sue Kempf, Vice President
- Peter Blake
- Toni Iseman
- George Weiss

## Commission

- Mark Lewis, Chair
- Marvin Johnson, Vice Chair
- Deborah Neev
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## DISTRICT OVERVIEW

Since 1925, the Laguna Beach Water District (District) has proudly provided retail water service to our customers. The mission of the District is to furnish a high quality, reliable water supply in a financially responsible manner, while promoting water-use efficiency.

### History of the District

Until the early 1920's, the residents of Laguna Beach relied on privately owned shallow wells and intermittent rainfall for their water supply. Then, in the mid-20s, poor water quality and well failure combined to make an alternate water source urgent. The Laguna Beach County Water District was created by public vote in 1925. A year later, District voters approved a \$600,000 bond issue to purchase a well site in Huntington Beach, construct a transmission line, and acquire an existing private water company to provide service. The original bond was paid off in 1955.

With its continuing growth, the District was unable to rely solely on its wells and looked to imported water supplies. In 1943, it started purchasing 100 percent of its supply from Colorado River water supplied by the Metropolitan Water District of Southern California. The District remained solely dependent on imported water supplies until 2016 when an historic agreement was reached with the Orange County Water District. The agreement reestablished the District's right to resume its groundwater pumping in the Santa Ana Basin, ensuring that more than half of the District's water supply would be provided locally.

### The District Today

The District's water is provided from local groundwater supplies (Santa Ana River Basin) and imported water from the Colorado River and Northern California. In our continuing efforts to supply a reliable source of water for the community, the District continues to look into other water supply projects as future additional sources of water. The District provides water services to approximately 19,240 people within an 8.5 square mile area of southern Orange County, including portions of the city of Laguna Beach and Crystal Cove State Park.

On January 1, 2004, Emerald Bay Services District was deannexed from the District's service area. This represents approximately 1,086 customers (551 services) or 6 percent of the District's services and accounts for approximately 247 acre feet of water provided by the District. The District continues to provide water service and administrative support through an agreement with Emerald Bay Services District.

The District's 8,730 service connections are mostly residential water users. This year the District will purchase about 3,550 acre-feet of water. This is equal to approximately 1.16 billion gallons delivered on an annual basis. An acre-foot of water is enough to cover a football field one-foot deep or serve two average sized households for a year.

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## DISTRICT OVERVIEW (continued)

### Operations

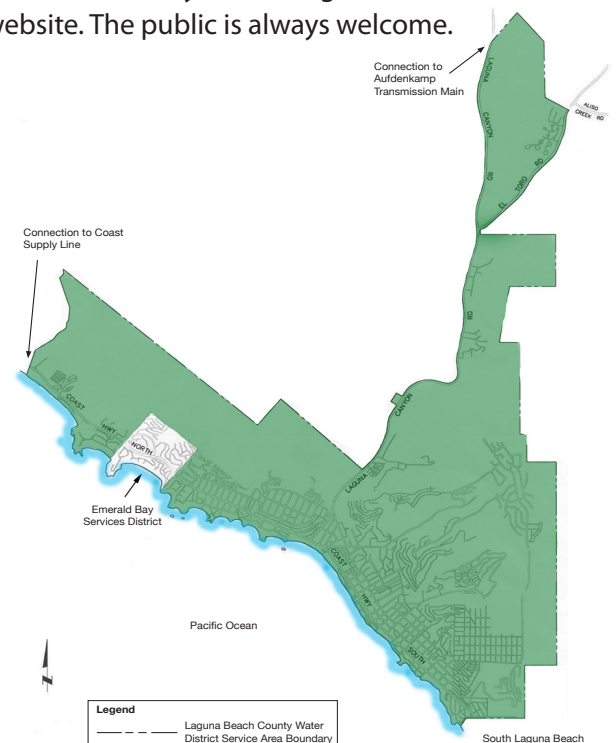
There are 21 water storage reservoirs with a total storage capacity of 33.5 million gallons within the District, providing up to approximately ten days of water to the community in the event of an emergency. These reservoirs are located within five elevation zones to ensure reliable distribution to all customers. They are monitored by the District's state-of-the-art telemetry system, allowing District personnel to manage water distribution throughout the system from the District's headquarters. District staff operates and maintains 37 pumps in 12 pumping stations, a total approximate connected horsepower of 2,660. The system encompasses 135 miles of distribution pipelines, which range in diameter from 4 to 16 inches.

As lead agency in a joint powers relationship with the Irvine Ranch Water District, City of Newport Beach, and the Santa Margarita Water District, the District also operates and maintains the Aufdenkamp and the Coast Supply transmission lines. These pipelines range in size from 24 to 42 inches in diameter and provide the District's imported water supply.

### How the District is Governed

The publicly-elected Laguna Beach City Council members serve as the Board of Directors of the District, providing local control over the policies and decisions affecting water service in the community. The Board meets quarterly. The public is welcome.

A District Commission is appointed by the Board to serve in an advisory capacity to the Board. The Commission meets the second Tuesday of each month at 4:30PM in the District's offices at 306 Third Street, Laguna Beach. District Board meetings are scheduled quarterly. Meeting dates can be obtained by contacting the District or viewing the calendar on the District's website. The public is always welcome.



# BUDGET ASSUMPTIONS

The proposed fiscal year (FY) 2021/22 Operating Budget is \$1,858,740 higher than the FY 2020/21 Operating Budget due to a combination of 1) a re-allocation of labor and benefit costs from the capital budget to the operating budget (not actual cost increases) and 2) actual cost increases to District operations. The following lists the breakdown of the actual cost increases and the re-allocation of labor and benefit expenses from capital to operating:

Purchased Water:	\$931,990 (Cost increase)
Equipment/Materials/Outside Services:	\$143,700 (Cost increase)
Cost-of-Living Adjustment:	\$90,600 (Cost increase)
Merit Adjustments:	\$83,900 (Cost increase)
CalPERS UAL:	\$69,540 (Cost increase)
Re-Allocation of Labor/Benefit Costs:	\$539,010 (Not a cost increase)
<b>Total:</b>	<b>\$1,858,740</b>

The re-allocation of labor and benefit expenses increases the operating budget by \$539,100 but decreases the capital budget by the same amount, resulting in a net-zero change.

## Labor

The 2021/22 labor budget is based on the following factors:

1. 39 Full-time positions (39 in 2020/21)
2. 0 Part-time positions (0 in 2020/21)
3. Cost of Living Adjustment (COLA) 2021/22 - 2.7 percent (COLA 2020/21 - 0.0 percent)
4. Merit range remains at 0 to 2.5 percent based on performance.
5. The District is no longer allocating labor and benefit costs to the District’s capital improvement program. For 2021/22, all operational labor will be fully allocated to the Operating Budget. This is not an additional expense to the District; it is simply a change in where existing labor and benefit costs are being allocated.

## Benefits

The 2021/22 benefits budget is based on the following factors:

1. PERS
  - A. Employer Contribution (Classic) 2021/22 – 10.88 percent (2020/21 – 11.03 percent)
  - B. Employee Contribution (Classic) 2021/22 – 7.00 percent
  - C. Employer Unfunded Liability Payment (Classic) 2021/22 - \$510,977
  - D. Employer Contribution (PEPRA) 2021/22 - 7.59 percent (2020/21 - 7.73 percent)
  - E. Employee Contribution (PEPRA) 2021/22 - 6.75 percent
  - F. Employer Unfunded Liability Payment (PEPRA) 2021/22 - \$4,066
2. Insurance
  - A. Workers Comp Insurance E-Mod Rate 2021/22 - Estimated 1.10 (2020/21 - 0.62)
  - B. All other Workers Comp Insurance factors estimated to remain the same for 2021/22.

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## BUDGET ASSUMPTIONS (continued)

- C. Medical insurance projected to increase January 2022 by an estimated 2.4 percent. Employee portion of medical insurance premium 2021/22 - 25 percent over single rate
- D. No Dental Insurance increase.
- E. All other insurance coverages remain at same levels as 2020/21.

### Water Purchases

The 2021/22 projected cost for water purchases increases by \$931,990 above the 2020/21 budget. This projected increase is due to a combination of factors including increased costs of purchased water passed on to the District by water suppliers and reduced groundwater delivery from the City of Newport Beach (City). The City is planning an extensive well rehabilitation program in 2021/22, which will significantly impact its ability to deliver groundwater to the District during the upcoming year.

1. Water Purchases
  - A. Projected volume of water purchases is 3,550 acre feet (AF), which consists of 3,050 AF of imported supply and 500 AF of groundwater supply (3,465 AF projected in 2020/21).
2. MWD Water Rates
  - A. Water Rate - \$1,104/AF - July through December 2021 and \$1,143/AF - January through June 2022.
  - B. Readiness to Serve Charges RTS - 2021/22 - \$98,197/yr (2020/21 - \$119,050/yr)
  - C. MWD Capacity Charges - 2021/22 - \$63,093 (2020/21 - \$45,419/yr)
3. MWDOC Charges
  - A. 2021/22 - \$13.00 per meter (\$12.20 in 2020/21)
4. Groundwater Charge
  - A. Groundwater Rate - Estimated \$507/AF - 2021/22 (\$487/AF - 2020/21)
  - b. Delivery Cost from Newport Beach - Estimated \$140/AF - 2021/22 (\$139/AF - 2020/21)

### Water Sales

Water sales are estimated at 3,373 AF. The District is estimating a 5.0 percent unaccounted for water loss, which is the difference between the amount of water received and the amount billed to customers. In October 2014, the District’s Board of Directors adopted Resolution 799, setting a 5-year rate setting strategy. The first increase took effect November 1, 2014. All following increases became effective on and after November 1 of each year with the last adopted rate becoming effective November 1, 2019. The Tier 1 commodity rate for 2021 remains at \$5.25 and the Tier 2 commodity rate remains at \$9.09. The rate analysis will be re-assessed in August 2021 to refine the District’s rate setting strategy for calendar years 2022-24.

**Commodity Rate:** The FY 2021/22 water sales revenue projection is based on the following commodity rates:

2021 Tier 1 Rate:	\$5.25	2022 Tier 1 Rate:	(TBD)	
2021 Tier 2 Rate:	\$9.09	2022 Tier 2 Rate:	(TBD)	<i>continued on next page</i>



## BUDGET ASSUMPTIONS (continued)

Water sales revenue from Tier 2, which is used to fund the District’s Water Use Efficiency Programs and groundwater reliability/alternate sources of supply, is estimated to be \$601,773. Funds not expended can be deposited into the District’s Rate Stabilization Reserve Fund and/or Water Supply Reliability Reserve Fund.

**Bi-monthly Service Charge:** The bi-monthly service charge, which is based on the size of the customer meter, will remain the same.

### Reserves and Capital Balances

In 2015, the Board adopted Resolution 805 which established minimum target balances for Pay-As-You-Go (PAYGO) Capital and reserves. The purpose of establishing minimum reserve and PAYGO Capital balance levels is to ensure long-term financial stability and to preserve and protect the ratepayers’ investment in the District’s water system infrastructure and water supply reliability. The District’s minimum target levels include reserves related to operating, emergency/major asset failure, rate stabilization, and employee liabilities.

The policy target balances fluctuate from year to year based on projected capital needs, water purchase costs, and level of operating expenses. Based on the revenue and expenditure assumptions and projections contained in this FY 2021/22 budget, a net increase in reserves is projected while the PAYGO Capital Fund is projected to decrease (see table below).

The District continues its longstanding practice of cash funding its capital project requirements (PAYGO). As a result, the District continues to operate debt-free. The practice of cash funding capital projects requires a build up of reserve balances over certain periods of time to ensure the appropriate amount of funds are available. Currently, the District has earmarked approximately \$9 million of PAYGO Capital funds for the required replacement of the Rim Rock Reservoir over the next two years.

### Total Capital and Reserves Balance

	Estimated	Projected
	FY 20/21	FY 21/22
<b>TOTAL RESERVES BALANCES</b>		
OPERATING FUND	\$2,025,000	\$2,377,000
SELF INSURANCE/EMERGENCY FUND	1,427,000	1,427,000
RATE STABILIZATION FUND	900,000	1,007,000
EMPLOYEE LIABILITIES FUND	470,000	478,000
<b>TOTAL RESERVES*</b>	<b>4,822,000</b>	<b>5,289,000</b>
<b>PAYGO CAPITAL FUND BALANCE</b>		
PAYGO CAPITAL FUND	\$14,188,000	\$7,085,000
<b>TOTAL CAPITAL AND RESERVES BALANCE</b>	<b>\$19,010,000</b>	<b>\$12,374,000</b>

\*TOTAL RESERVES ARE ABOVE THE MINIMUM POLICY TARGET

# REVENUE AND EXPENSES

## Allocation of Projected Revenue vs. Expenses

	<b>PROJECTED</b>
	<b>2021/22</b>
<hr/>	
<b>REVENUE</b>	
OPERATING REVENUE	\$ 11,526,950
NON OPERATING REVENUE	4,412,210
<b>SUM TOTAL</b>	<u>15,939,160</u>
<b>EXPENSES</b>	
OPERATING EXPENSES	\$ 13,532,160
CIP (NON-OPERATING EXPENSES)	9,043,000
<b>SUM TOTAL</b>	<u>(22,575,160)</u>
<b>NET INCOME/(LOSS)</b>	<u><u>(\$ 6,636,000)</u></u>
<hr/>	
ESTIMATED BEGINNING RESERVES AND PAYGO CAPITAL BALANCE	\$ 19,010,000
NET INCOME/(LOSS)	<u>(6,636,000)</u>
<b>PROJECTED ENDING RESERVES AND PAYGO CAPITAL BALANCE</b>	<u><u>\$ 12,374,000</u></u>

## Analysis of 2021/22 Budget Net Income Projection

	BUDGET 2020/21	BUDGET 2021/22
<b>OPERATING REVENUE</b>		
WATER SALES	\$ 11,450,410	\$ 11,337,910
FIRE SERVICE	10,940	11,040
ADMINISTRATIVE FEES & PENALTIES	65,000	32,000
ENGINEERING/PLANNING FEES	7,200	6,000
OVERHEAD CHARGE	9,000	5,000
EQUIPMENT CHARGE	18,000	15,000
MISCELLANEOUS REVENUE	33,000	20,000
SERVICE INSTALLATION FEES	80,000	100,000
TOTAL OPERATING REVENUE	11,673,550	11,526,950
TOTAL OPERATING EXPENSE	11,673,420	13,532,160
<b>NET OPERATING INCOME/(LOSS)</b>	130	(2,005,210)
<b>NON-OPERATING REVENUE</b>		
WATER CAPACITY FEES	140,000	140,000
PROPERTY LEASE REVENUE	46,840	56,740
ANTENNAE LEASE REVENUE	416,740	438,820
INTEREST REVENUE	310,000	330,000
PROPERTY TAX REVENUE	3,265,950	3,446,650
TOTAL NON-OPERATING REVENUE	4,179,530	4,412,210
TOTAL CAPITAL EXPENDITURES FY 2021/22 PROJECTS	3,989,750	9,043,000
<b>NET NON-OPERATING INCOME/(LOSS)</b>	189,780	(4,630,790)
<b>NET INCOME/(LOSS)</b>	<b>\$ 189,910</b>	<b>\$ (6,636,000)</b>

# BUDGET OVERVIEW

## 2021/22 Operating Budget

The operating budget includes the day-to-day operations of the District, which includes operations, water purchases, customer service, engineering, water use efficiency, human resources, finance, and administration.

### Water Purchases

In 2016, the District secured its groundwater right of 2,025 acre-feet of water from the Santa Ana Groundwater Basin reducing its 100 percent dependence on imported water supplies. However, due to anticipated well rehabilitation projects scheduled in the City of Newport Beach (by agreement, the City transmits groundwater to the District), the District projects that total groundwater deliveries for FY 22 will be 500 acre-feet, rather than 2,025 acre-feet. This situation requires that the District purchase significantly more import water in FY 22 than in past years.

Total groundwater costs are projected to be \$647 per acre-foot. This cost consists of supply charges from the Orange County Water District (OCWD), confirmed to be \$507 per acre-foot, and delivery charges from the City of Newport Beach, projected at \$140 per acre-foot. Import water purchases from Metropolitan Water District of Orange County (MWDOC) are estimated at 3,050 acre-feet for the fiscal year. The District's wholesale rates charged by MWDOC, which incorporate supply costs from Metropolitan Water District (MWD), will increase from \$1,104 to \$1,143 per acre-foot in January 2022, or 3.5 percent. In addition, MWDOC increased its meter connection charge from \$12.20 to \$13.00. Therefore, the budgeted total water purchase costs, including related MWDOC service charges and cost of groundwater delivery, are projected to increase by \$931,990 (or 30.1%) compared to last year's budgeted amount.

### Labor and Benefits

Actual labor and benefit costs are projected to increase by approximately \$244,000 (this amount does not include the re-allocation of labor and benefits to the operating budget). These increases are due to an increase in the District's FY 2021/22 PERS unfunded liability premium (UAL), cost-of-living adjustments, and projected employee merit increases. This year's UAL obligation for Classic PERS employees is \$510,977 and for PEPRAs employees is \$4,066. All other benefit coverages are either projected to remain the same as last year or have been adjusted accordingly for inflation. Workers' Compensation Insurance rates are expected to increase as the carrier's experience modification ("e-mod") rate is projected to increase from 0.62 to 1.10.

### Field and Maintenance

The field operations component of the budget, excluding labor, benefits, and water purchase costs, is projected to remain at the same level as the FY 2020/21 budget. This area covers operation of the District's facilities, which include supply lines, reservoirs, pump stations, distribution pipelines and appurtenances, vehicle maintenance, and buildings. No appreciable program changes are projected for this fiscal year.

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## BUDGET OVERVIEW (continued)

### General Manager's Office

Expenses relating to the Board, Commission, General Manager, Legal, Audit, Human Resources, and professional memberships, such as the Association of California Water Agencies (ACWA) and the American Water Works Association (AWWA), are under the General Manager's Office section. A projected increase of \$58,580 is mainly due to anticipated cost increases in labor and benefits costs associated with the recent staff transition in the General Manager's office and increased District legal counsel costs.

### Administration and Customer Service

Expenses in Administration and Customer Service budget are projected to increase by \$35,080 this year. Expenses included in the Administration and Customer Service area include meter reading, records retention and destruction, data management, and customer billing.

### Water Use Efficiency

The water use efficiency program budget is projected to increase by \$24,380 due to an anticipated increase in expenses for conservation-related programs, rebates, and materials as the Southern California region moves into a significant drought situation. The District's water use efficiency efforts focus on establishing a long-term water conservation framework, community education, outreach, program development, and increased program participation, all while improving the District's drought resiliency. It is important to note the District's water use efficiency programs are funded through the District's Tier 2 Rate generated by those customers using in excess of their water budget. Tier 2 rates fund the District's conservation programs and public information related to water use efficiency as well as supply reliability/alternate source of supply efforts.

### Finance

The finance section of the budget is projected to increase \$37,650. Projected insurance premiums for FY 22 account for a majority of the increased costs.

### Engineering

The engineering section of the budget is projected to decrease by \$82,200. The engineering department provides technical expertise to support operations of the District. The projected decrease is due to lower labor and benefits costs.

## 2021/22 Capital Budget

This year, the District proposes to appropriate \$9,043,000 on capital projects, an increase of \$5,053,250 over the 2020/21 Capital Budget.

### Joint Powers Projects

The District manages the Aufdenkamp Transmission Main and the Coast Supply Line, which are both jointly owned with other water agencies. This category covers projects specific to these facilities and costs are shared by each agency according to its capacity rights in each pipeline. The District's share of costs is projected to be \$125,000.

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## BUDGET OVERVIEW (continued)

### Reservoir and Pump Station Projects

These projects are too large to be considered maintenance items. Eight (8) projects totaling \$5,995,000 are proposed for this fiscal year. They include upgrades and replacements at various District pump stations and reservoirs, with \$4,800,000 of this year's total budget attributed to the planned Rim Rock Reservoir replacement project.

### Transmission and Distribution

The majority of work in this category includes upgrades to, and replacements of, District service lines, valves, fire hydrants, and meters before asset failure occurs. This year, \$1,440,000 is proposed to be expended in this category, with a combined \$725,000 being allocated for the replacement of various valves and hydrants within the District service area.

### Office Equipment and Technology

This category, totaling \$35,000, includes network infrastructure upgrades/replacements and computer replacements.

### Equipment and Vehicles

The District replaces equipment and vehicles based on wear and tear, cost of maintenance, and mileage. Scheduled for purchase or replacement this year are a hydro-excavator, skid steer loader, and two light-duty trucks. Total projected expenses are \$639,000.

### Facilities

This category covers upgrades and replacements to the remaining District facilities that are not covered under reservoirs, pump stations, or pipelines. This fiscal year, \$509,000 is budgeted for two items: 1) upgrades to the District's operations training room, locker room, and employee break room (\$209,000), and 2) relocation of District fuel storage tanks (\$300,000).

### Water Supply Projects

The District is anticipating \$300,000 in expenses related to exploring groundwater supply reliability efforts in FY 22.

## 2020/21 & 2021/22 OPERATING BUDGET COMPARISON

SECTION/PAGE	DESCRIPTION	BUDGET 2020/21	BUDGET 2021/22
5-15	<b>OPERATIONS - SOURCE OF SUPPLY (51000)</b>		
	SOURCE OF SUPPLY - SYSTEM OPERATIONS (51100)	\$ -	\$ -
	SOURCE OF SUPPLY-CSL (51200)	60,070	87,460
	SOURCE OF SUPPLY-ATM (51300)	119,320	169,270
	SOURCE OF SUPPLY-WELLS (51400)	-	-
	PURCHASED WATER (51500)	3,093,350	4,025,340
	<b>TOTAL SOURCE OF SUPPLY</b>	<b>3,272,740</b>	<b>4,282,070</b>
5-16	<b>OPERATIONS - PUMPING (52000)</b>		
	PUMPING EXPENSE (52100)	662,370	793,700
	PUMPING POWER (52200)	265,000	275,000
	<b>TOTAL PUMPING</b>	<b>927,370</b>	<b>1,068,700</b>
5-17	<b>OPERATIONS - TRANSMISSION &amp; DISTRIBUTION (54000)</b>		
	RESERVOIR EXPENSE (54100)	1,006,340	1,118,090
	MAINLINE EXPENSE (54200)	1,704,320	2,060,070
	METER EXPENSE (54300)	216,760	259,410
	VALVE, VAULT, FIRE HYDRANT EXPENSE (54400)	370,010	451,530
	PAVING EXPENSE (54500)	50,000	48,000
	GENERAL PLANT - BUILDING (54700)	212,820	252,340
	SCADA EXPENSE (54800)	45,000	50,400
	<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>3,605,250</b>	<b>4,239,840</b>
5-18	<b>GENERAL MANAGERS OFFICE (55000)</b>		
	GENERAL MANAGERS EXPENSE (55100)	398,060	423,480
	HUMAN RESOURCES (55200)	189,270	197,100
	COMMISSION/BOARD (55400)	93,700	86,640
	LEGAL (55500)	100,000	132,000
	AUDIT(55600)	19,330	19,720
	<b>TOTAL GENERAL MANAGERS OFFICE</b>	<b>800,360</b>	<b>858,940</b>
5-19	<b>ADMINISTRATION AND CUSTOMER SERVICE (56000 &amp; 57000)</b>		
	ADMINISTRATIVE EXPENSE (56100)	185,050	220,920
	DATA MANAGEMENT (56200)	97,000	116,160
	RECORDS RETENTION (56300)	900	1,020
	PUBLIC INFORMATION (56400)	20,800	27,180
	DISTRICT RECOGNITION (56800)	28,820	26,640
	CUSTOMER SERVICE (57200)	750,840	726,570
	<b>TOTAL ADMINISTRATION AND CUSTOMER SERVICE</b>	<b>1,083,410</b>	<b>1,118,490</b>
5-20	<b>WATER USE EFFICIENCY (57500)</b>		
	OFFICE EXPENSE (57510)	249,040	264,170
	PROGRAMS/REBATES (57520)	52,500	52,500
	OUTREACH/EVENTS/SPONSORSHIPS (57530)	58,800	58,800
	DEVICES/MATERIALS (57540)	12,000	12,000
	SMARTSCAPE INFO/EXPO (57550)	49,000	50,810
	WATERWISE GARDEN (57560)	-	7,440
	<b>TOTAL WATER USE EFFICIENCY</b>	<b>421,340</b>	<b>445,720</b>
5-21	<b>FINANCE (58000)</b>		
	FINANCE EXPENSE (58100)	609,630	593,460
	GENERAL OFFICE EXPENSE (58200)	72,660	78,600
	INSURANCE (58300)	178,320	226,200
	INSURANCE CLAIMS (58400)	-	-
	<b>TOTAL FINANCE</b>	<b>860,610</b>	<b>898,260</b>
5-22	<b>ENGINEERING (59000)</b>		
	ENGINEERING EXPENSE (59100)	421,650	374,060
	WATER QUALITY EXPENSE (59200)	280,690	246,080
	<b>TOTAL ENGINEERING</b>	<b>702,340</b>	<b>620,140</b>
	<b>TOTAL OPERATING BUDGET</b>	<b>\$ 11,673,420</b>	<b>\$ 13,532,160</b>

**2021/22 OPERATING BUDGET SUMMARY BY EXPENSE**

SECTION/PAGE	DESCRIPTION	BUDGET 2020/21	BUDGET 2021/22
5-15	<b>OPERATIONS - SOURCE OF SUPPLY (51000)</b>		
	LABOR	\$ 100,820	\$ 148,340
	BENEFITS	67,470	97,790
	MATERIALS	2,571,370	3,675,190
	EQUIPMENT	2,560	2,560
	OUTSIDE SERVICES	530,520	358,190
	<b>TOTAL SOURCE OF SUPPLY</b>	<b>3,272,740</b>	<b>4,282,070</b>
5-16	<b>OPERATIONS - PUMPING (52000)</b>		
	LABOR	288,370	374,310
	BENEFITS	214,100	257,460
	MATERIALS	36,990	37,810
	EQUIPMENT	62,640	62,640
	OUTSIDE SERVICES	325,270	336,480
	<b>TOTAL PUMPING</b>	<b>927,370</b>	<b>1,068,700</b>
5-17	<b>OPERATIONS - TRANSMISSION &amp; DISTRIBUTION (54000)</b>		
	LABOR	1,401,890	1,801,510
	BENEFITS	964,840	1,146,970
	MATERIALS	362,550	379,770
	EQUIPMENT	184,800	195,560
	OUTSIDE SERVICES	691,170	716,030
	<b>TOTAL TRANSMISSION &amp; DISTRIBUTION</b>	<b>3,605,250</b>	<b>4,239,840</b>
5-18	<b>GENERAL MANAGERS OFFICE (55000)</b>		
	LABOR	332,970	361,900
	BENEFITS	265,680	273,260
	MATERIALS	9,320	7,140
	EQUIPMENT	600	-
	OUTSIDE SERVICES	191,790	216,640
	<b>TOTAL GENERAL MANAGERS OFFICE</b>	<b>800,360</b>	<b>858,940</b>
5-19	<b>ADMINISTRATION AND CUSTOMER SERVICE (56000 &amp; 57000)</b>		
	LABOR	452,710	478,980
	BENEFITS	313,440	309,870
	MATERIALS	18,280	27,360
	EQUIPMENT	11,000	-
	OUTSIDE SERVICES	287,980	302,280
	<b>TOTAL ADMINISTRATION AND CUSTOMER SERVICE</b>	<b>1,083,410</b>	<b>1,118,490</b>
5-20	<b>WATER USE EFFICIENCY (57500)</b>		
	LABOR	160,430	178,900
	BENEFITS	109,610	109,020
	MATERIALS	40,900	43,320
	EQUIPMENT	-	1,020
	OUTSIDE SERVICES	110,400	113,460
	<b>TOTAL WATER USE EFFICIENCY</b>	<b>421,340</b>	<b>445,720</b>
5-21	<b>FINANCE (58000)</b>		
	LABOR	321,200	335,370
	BENEFITS	224,290	189,150
	MATERIALS	28,500	27,600
	EQUIPMENT	-	-
	OUTSIDE SERVICES	286,620	346,140
	<b>TOTAL FINANCE</b>	<b>860,610</b>	<b>898,260</b>
5-22	<b>ENGINEERING (59000)</b>		
	LABOR	296,620	262,330
	BENEFITS	194,420	166,230
	MATERIALS	13,500	19,380
	EQUIPMENT	14,500	11,400
	OUTSIDE SERVICES	183,300	160,800
	<b>TOTAL ENGINEERING</b>	<b>702,340</b>	<b>620,140</b>
	<b>TOTAL OPERATING BUDGET</b>	<b>\$ 11,673,420</b>	<b>\$ 13,532,160</b>



**2021/22 CAPITAL BUDGET SUMMARY**

SECTION/PAGE	DESCRIPTION	BUDGET 2021/22
6-25	<b>JOINT POWERS PROJECTS</b> AUFDENKAMP PIPELINE EVALUATION <b>TOTAL JOINT POWERS PROJECTS</b>	 \$ 125,000 <u>125,000</u>
6-26	<b>RESERVOIR AND PUMP STATION PROJECTS</b> RIMROCK RESERVOIR REPLACE AND TEMPLE HILLS 600 RELOCATE(CONSTRUCTION) EL MORO RESERVOIR (NO. 1) FLASHING AND DRAIN VALVE RESERVOIR MIXER PROGRAM TIJUANA RESERVOIR (NO. 1) REHABILITATION TEMPLE HILLS 800 RESERVOIR AND PUMP STATION REPLACEMENT POWER CHECK VALVE-VIEJO PUMP STATION PIPELINE CATHODIC PROTECTION - ZITNIK AND RIMEL PAVING AT EL MORRO AND MOORHEAD RESERVOIR <b>TOTAL RESERVOIR AND PUMP STATION PROJECTS</b>	 4,800,000 200,000 25,000 300,000 400,000 75,000 120,000 75,000 <u>5,995,000</u>
6-27	<b>TRANSMISSION AND DISTRIBUTION PROJECTS</b> VALVE REPLACEMENT HYDRANT REPLACEMENT AIR VAC RELOCATION IN HILLCREST DRIVE PACIFIC COAST HIGHWAY 2-INCH PIPELINE REPLACEMENT MOUNTAIN AND GLENNEYRE CAST IRON PIPELINE REPLACEMENT PACIFIC VISTA PIPELINE IN EASEMENT REPLACEMENT <b>TOTAL TRANSMISSION AND DISTRIBUTION PROJECTS</b>	 400,000 325,000 80,000 300,000 200,000 135,000 <u>1,440,000</u>
6-28	<b>OFFICE EQUIPMENT/TECHNOLOGY</b> COMPUTERS, PERIPHERALS, & NETWORK INFRASTRUCTURE <b>TOTAL OFFICE EQUIPMENT</b>	 35,000 <u>35,000</u>
6-29	<b>EQUIPMENT AND VEHICLES</b> REPLACEMENT OF HYDRO EXCAVATOR REPLACEMENT OF SKID STEER LOADER REPLACEMENT OF TRUCKS #57 AND #5 TRUCK RADIOS <b>TOTAL EQUIPMENT AND VEHICLES</b>	 485,000 44,000 90,000 20,000 <u>639,000</u>
6-30	<b>FACILITY PROJECTS</b> TRAINING ROOM/LOCKER ROOM/BREAK ROOM UPGRADES RELOCATION OF FUEL STORAGE TANKS <b>TOTAL FACILITIES UPGRADES</b>	 209,000 300,000 <u>509,000</u>
6-31	<b>WATER SUPPLY PROJECTS</b> GROUNDWATER RELIABILITY <b>TOTAL WATER SUPPLY PROJECTS</b>	 300,000 <u>300,000</u>
	<b>TOTAL CAPITAL BUDGET</b>	<u><u>\$ 9,043,000</u></u>

## OPERATING BUDGET DETAIL

The operating budget includes the day-to-day operations of the District, which includes operations and maintenance, customer service, engineering, water use efficiency, human resources, finance, and administration.



<b>Source of Supply</b>	<b>Labor</b>	<b>Benefits</b>	<b>Materials</b>	<b>Equipment</b>	<b>Outside Services</b>	<b>Totals</b>
<b>SOURCE OF SUPPLY (51000)</b>						
<b>SYSTEM OPERATIONS (51100)</b>						
SYSTEM OPERATION - EXPENSE (51110)	\$ 227,870	\$ 145,610	\$ 1,200	\$ 4,200	\$ 10,800	<b>\$ 389,680</b>
SYSTEM OPERATION - REALLOCATION (51120)	(227,870)	(145,610)	(1,200)	(4,200)	(10,800)	<b>(389,680)</b>
<b>SOURCE OF SUPPLY - COAST SUPPLY LINE (51200)</b>						
REACH 1 (51210)	15,370	10,090	90	240	1,570	<b>27,360</b>
REACH 2 (51220)	15,370	10,090	90	240	570	<b>26,360</b>
REACH 3 (51230)	19,380	12,860	150	400	950	<b>33,740</b>
LBCWD METER (51250)						
<b>SOURCE OF SUPPLY - AUFDENKAMP TRANS. LINE (51300)</b>						
REACH 1 (51310)	42,760	28,510	360	960	2,280	<b>74,870</b>
IRWD METER (51320)						
SMWD METER (51330)						
REACH 2 (51340)	28,730	18,810	150	400	950	<b>49,040</b>
REACH 3 (51350)	26,730	17,430	120	320	760	<b>45,360</b>
LBCWD METER - AGATE (51360)						
<b>PURCHASED WATER (51500)</b>						
WATER CHARGE (51510)			3,420,730			<b>3,420,730</b>
METROPOLITAN WATER DISTRICT CHARGES (51520)					161,290	<b>161,290</b>
MUNICIPAL WD OF ORANGE COUNTY CHARGES (51530)					119,820	<b>119,820</b>
GROUNDWATER CHARGES (51540)			253,500		70,000	<b>323,500</b>
<b>TOTAL SOURCE OF SUPPLY (51000)</b>	<b>\$ 148,340</b>	<b>\$ 97,790</b>	<b>\$ 3,675,190</b>	<b>\$ 2,560</b>	<b>\$ 358,190</b>	<b>\$ 4,282,070</b>

## Pumping

	Labor	Benefits	Materials	Equipment	Outside Services	Totals
<b>PUMPING (52000)</b>						
<b>PUMPING EXPENSE( 52100)</b>						
GENERAL EXPENSE (52110)	\$ 374,310	\$ 257,460	\$ 37,810	\$ 62,640	\$ 61,480	\$ 793,700
<b>POWER (52200)</b>					275,000	<b>275,000</b>
<b>TOTAL PUMPING (52000)</b>	<b>\$ 374,310</b>	<b>\$ 257,460</b>	<b>\$ 37,810</b>	<b>\$ 62,640</b>	<b>\$ 336,480</b>	<b>\$ 1,068,700</b>

## Transmission and Distribution

	Labor	Benefits	Materials	Equipment	Outside Services	Totals
<b>TRANSMISSION AND DISTRIBUTION (54000)</b>						
<b>RESERVOIR EXPENSE (54100)</b>						
RESERVOIR EXPENSE (54110)	\$ 348,080	\$ 216,830	\$ 28,510	\$ 52,400	\$ 132,110	\$ 777,930
LANDSCAPING (54120)					162,000	162,000
TREE TRIMMING (54130)					25,020	25,020
CHLORINATION/INSPECTION (54140)						
EL MORRO #1 (54160)	10,020	6,920	150	360	900	18,350
WATER TREATMENT (54170)	34,260	20,930	74,600	600	4,400	134,790
<b>MAINLINE EXPENSE (54200)</b>						
MAINLINE EXPENSE (54210)	1,012,470	648,300	150,000	72,000	102,000	1,984,770
UNIFORMS EXPENSE (54220)			7,500		18,000	25,500
PROFESSIONAL DEVELOPMENT (54230)			600		9,000	9,600
COMMUNICATIONS (54240)					10,200	10,200
TRUCKING/COUNTY FEES (54260)					30,000	30,000
<b>METER EXPENSE (54300)</b>						
METER EXPENSE (54310)	95,960	61,440	58,810	30,000	13,200	259,410
<b>VALVE, VAULT, FIRE HYDRANT EXPENSE (54400)</b>						
VALVE, VAULT, FIRE HYDRANT EXPENSE (54410)	225,160	144,170	33,200	40,200	8,800	451,530
<b>PAVING EXPENSE (54500)</b>						
					48,000	48,000
<b>EQUIPMENT EXPENSE (54600)</b>						
EQUIPMENT EXPENSE (54610)	136,000	87,090	20,040		78,000	321,130
FUEL (54620)			72,000		10,020	82,020
REALLOCATION (54650)	(136,000)	(87,090)	(92,040)		(88,020)	(403,150)
<b>BUILDING/WAREHOUSE EXPENSE (54700)</b>						
BUILDING EXPENSE (54710)	75,560	48,380	24,000		36,000	183,940
LANDSCAPING (54720)					7,200	7,200
UTILITIES (54730)					26,400	26,400
JANITORIAL (54740)			2,400		32,400	34,800
<b>SCADA (54800)</b>						
SCADA EXPENSE (54810)					50,400	50,400
<b>TOTAL TRANSMISSION AND DISTRIBUTION (54000)</b>	<b>\$ 1,801,510</b>	<b>\$ 1,146,970</b>	<b>\$ 379,770</b>	<b>\$ 195,560</b>	<b>\$ 716,030</b>	<b>\$ 4,239,840</b>

**General Manager's Office**

	Labor	Benefits	Materials	Equipment	Outside Services	Totals
<b>GENERAL MANAGER (55000)</b>						
<b>GENERAL MANAGER EXPENSE (55100)</b>						
OFFICE EXPENSE (55110)	\$ 231,420	\$ 141,780	\$ 1,200		\$ 1,680	\$ 376,080
PUBLICATIONS/MEMBERSHIPS (55120)			600		42,000	42,600
PROFESSIONAL DEVELOPMENT (55130)			1,200		3,600	4,800
<b>HUMAN RESOURCES (55200)</b>						
OFFICE EXPENSE (55210)	106,960	75,080	1,200		6,000	189,240
PUBLICATIONS/MEMBERSHIPS (55220)			360		600	960
PROFESSIONAL DEVELOPMENT (55230)			120		2,220	2,340
HEALTH AND WELLNESS PROGRAM (55250)			540		240	780
EMPLOYEE EDUCATION (55260)					960	960
EMPLOYEE RECRUITMENT (55270)					2,820	2,820
<b>COMMISSION/BOARD (55400)</b>						
OFFICE EXPENSE (55410)	23,520	56,400	1,020			80,940
PROFESSIONAL DEVELOPMENT (55420)			900		4,800	5,700
<b>LEGAL (55500)</b>						
					132,000	132,000
<b>AUDIT (55600)</b>						
					19,720	19,720
<b>TOTAL GENERAL MANAGER'S OFFICE (55000)</b>	<b>\$ 361,900</b>	<b>\$ 273,260</b>	<b>\$ 7,140</b>		<b>\$ 216,640</b>	<b>\$ 858,940</b>

## Administration & Customer Service

	Labor	Benefits	Material	Equipment	Outside Services	Totals
<b>ADMINISTRATION/CUSTOMER SERVICE (56000 &amp; 57000)</b>						
<b>ADMINISTRATIVE EXPENSE (56100)</b>						
OFFICE EXPENSE (56110)	\$ 139,620	\$ 75,840	\$ 600		\$ 600	\$ 216,660
PUBLICATIONS/MEMBERSHIPS (56120)			120		720	840
PROFESSIONAL DEVELOPMENT (56130)			420		3,000	3,420
<b>DATA MANAGEMENT (56200)</b>						
CONSULTING SERVICES (56210)			9,000		36,960	45,960
SOFTWARE LICENSE RENEWALS (56220)					70,200	70,200
<b>RECORDS RETENTION (56300)</b>						
RECORDS MANAGEMENT (56320)					1,020	1,020
<b>PUBLIC INFORMATION (56400)</b>						
PUBLIC INFORMATION OUTREACH (56410)			6,000		10,020	16,020
COMMUNITY PARTICIPATION (56420)			1,200		900	2,100
SCHOOL EDUCATION (56430)			4,020		5,040	9,060
<b>DISTRICT RECOGNITION (56800)</b>						
MISCELLANEOUS DISTRICT ACTIVITIES (56810)			780		14,040	14,820
EMPLOYEE RECOGNITION PROGRAMS (56820)			1,200		10,620	11,820
<b>CUSTOMER SERVICE OFFICE (57200)</b>						
OFFICE EXPENSE (57210)	339,360	234,030	3,480		8,160	585,030
PROFESSIONAL DEVELOPMENT (57230)			540		3,600	4,140
BILL OUTSOURCING (57240)					40,800	40,800
LICENSE & MAINTENANCE SERVICES FEES (57250)					84,600	84,600
UNCOLLECTIBLES (57260)					12,000	12,000
<b>TOTAL ADMIN AND CUSTOMER SERVICE (56000 &amp; 57000)</b>	<b>\$ 478,980</b>	<b>\$ 309,870</b>	<b>\$ 27,360</b>		<b>\$ 302,280</b>	<b>\$ 1,118,490</b>

## Water Use Efficiency

	Labor	Benefits	Materials	Equipment	Outside Services	Totals
<b>WATER USE EFFICIENCY (57500)</b>						
<b>WATER USE EFFICIENCY (57500)</b>						
OFFICE EXPENSE (57510)	\$ 161,010	\$ 98,120		\$ 1,020	\$ 4,020	\$ 264,170
PROGRAMS/REBATES (57520)			\$ 4,500		48,000	52,500
OUTREACH/EVENTS/SPONSORSHIPS (57530)			14,400		44,400	58,800
DEVICES/MATERIALS (57540)			12,000			12,000
SMARTSCAPE INFO/EXPO (57550)	17,890	10,900	10,020		12,000	50,810
WATERWISE GARDEN (57560)			2,400		5,040	7,440
<b>TOTAL WATER USE EFFICIENCY (57500)</b>	<b>\$ 178,900</b>	<b>\$ 109,020</b>	<b>\$ 43,320</b>	<b>\$ 1,020</b>	<b>\$ 113,460</b>	<b>\$ 445,720</b>



## Finance

	Labor	Benefits	Materials	Equipment	Outside Services	Totals
<b>FINANCE (58000)</b>						
<b>FINANCE EXPENSE (58100)</b>						
OFFICE EXPENSE (58110)	\$ 335,370	\$ 189,150	\$ 480		\$ 2,400	\$ 527,400
PUBLICATIONS/MEMBERSHIPS (58120)					540	540
PROFESSIONAL DEVELOPMENT (58130)			720		10,200	10,920
PAYROLL SERVICES (58140)					13,800	13,800
BANKING SERVICES (58150)					14,400	14,400
SAFEKEEPING - INVESTMENTS (58160)						
CONSULTING SERVICES (58170)					26,400	26,400
<b>GENERAL OFFICE EXPENSE (58200)</b>						
OFFICE EXPENSE (58210)			25,200		600	25,800
POSTAGE (58220)			1,200		4,200	5,400
UTILITIES (58230)					45,000	45,000
MAINTENANCE - OFFICE EQUIPMENT (58240)					2,400	2,400
<b>INSURANCE (58300)</b>						
GENERAL LIABILITY (58310)					198,000	198,000
PROPERTY (58320)					24,000	24,000
STORAGE TANKS (58330)					3,000	3,000
MISCELLANEOUS (58340)					1,200	1,200
<b>INSURANCE CLAIMS (58400)</b>						
GENERAL LIABILITY (58410)						0
PROPERTY (58420)						0
<b>TOTAL FINANCE (58000)</b>	<b>\$ 335,370</b>	<b>\$ 189,150</b>	<b>\$ 27,600</b>		<b>\$ 346,140</b>	<b>\$ 898,260</b>

## Engineering

	Labor	Benefits	Materials	Equipment	Outside Services	Totals
<b>ENGINEERING (59000)</b>						
<b>ENGINEERING EXPENSE (59100)</b>						
OFFICE EXPENSE (59110)	\$ 167,890	\$ 106,390	\$ 480		\$ 60,000	\$ 334,760
PUBLICATIONS/MEMBERSHIPS (59120)					1,500	1,500
PROFESSIONAL DEVELOPMENT (59130)					4,800	4,800
GEOGRAPHICAL INFORMATION SYSTEM - GIS (59150)					33,000	33,000
<b>WATER QUALITY EXPENSE (59200)</b>						
ROUTINE SAMPLING (59210)	20,990	13,300	16,500	4,200	15,000	69,990
RESERVOIR SAMPLING (59220)	26,230	16,620	1,200	3,600	3,000	50,650
BACKFLOW (59230)	47,220	29,920	1,200	3,600	3,000	84,940
DHS FEES (59240)					33,000	33,000
ANNUAL WATER QUALITY REPORT (59250)					7,500	7,500
<b>TOTAL ENGINEERING (59000)</b>	<b>\$ 262,330</b>	<b>\$ 166,230</b>	<b>\$ 19,380</b>	<b>\$ 11,400</b>	<b>\$ 160,800</b>	<b>\$ 620,140</b>

## CAPITAL BUDGET DETAIL

Since its incorporation, the District has provided a reliable source of high quality potable water and excellent service to the community at a reasonable cost. The Capital portion of the budget has always been an integral part of the District's overall program of system upgrades and replacements. The Capital Budget is funded by property taxes, lease revenue, capacity fees, interest income, and available PAYGO Capital funds.

Categories within the Capital Budget include:

### **Joint Powers Projects**

The District manages two jointly owned water transmission lines that convey potable water into the District. These pipelines are the District's only source of supply.

### **Reservoir and Pump Station Projects**

This category funds reservoir and pump station projects.

### **Transmission and Distribution Projects**

This category funds pipeline, valve, fire hydrant, and meter replacement projects.

### **Office Equipment/Technology**

This category funds office upgrades.

### **Equipment and Vehicles**

The items listed in this category cover replacement of District equipment and vehicles.

### **Facility Projects**

This category funds upgrades to District headquarter facilities.

### **Water Supply Projects**

As the reliability of the region's and state's water supply becomes more fragile, finding new sources that can augment that supply is a priority. Projects in this category improve the District's source of supply, as well as its flexibility in the event of a major catastrophe.

**2021/22 CAPITAL BUDGET SUMMARY**

<b>SECTION/PAGE</b>	<b>DESCRIPTION</b>	<b>BUDGET 2021/22</b>
6-25	<b>JOINT POWERS PROJECTS</b> AUFDENKAMP PIPELINE EVALUATION <b>TOTAL JOINT POWERS PROJECTS</b>	 \$ 125,000 <u>125,000</u>
6-26	<b>RESERVOIR AND PUMP STATION PROJECTS</b> RIMROCK RESERVOIR REPLACE AND TEMPLE HILLS 600 RELOCATE(CONSTRUCTION) EL MORO RESERVOIR (NO. 1) FLASHING AND DRAIN VALVE RESERVOIR MIXER PROGRAM TIJUANA RESERVOIR (NO. 1) REHABILITATION TEMPLE HILLS 800 RESERVOIR AND PUMP STATION REPLACEMENT POWER CHECK VALVE-VIEJO PUMP STATION PIPELINE CATHODIC PROTECTION - ZITNIK AND RIMEL PAVING AT EL MORRO AND MOORHEAD RESERVOIR <b>TOTAL RESERVOIR AND PUMP STATION PROJECTS</b>	 4,800,000 200,000 25,000 300,000 400,000 75,000 120,000 75,000 <u>5,995,000</u>
6-27	<b>TRANSMISSION AND DISTRIBUTION PROJECTS</b> VALVE REPLACEMENT HYDRANT REPLACEMENT AIR VAC RELOCATION IN HILLCREST DRIVE PACIFIC COAST HIGHWAY 2-INCH PIPELINE REPLACEMENT MOUNTAIN AND GLENNEYRE CAST IRON PIPELINE REPLACEMENT PACIFIC VISTA PIPELINE IN EASEMENT REPLACEMENT <b>TOTAL TRANSMISSION AND DISTRIBUTION PROJECTS</b>	 400,000 325,000 80,000 300,000 200,000 135,000 <u>1,440,000</u>
6-28	<b>OFFICE EQUIPMENT/TECHNOLOGY</b> COMPUTERS, PERIPHERALS, & NETWORK INFRASTRUCTURE <b>TOTAL OFFICE EQUIPMENT</b>	 35,000 <u>35,000</u>
6-29	<b>EQUIPMENT AND VEHICLES</b> REPLACEMENT OF HYDRO EXCAVATOR REPLACEMENT OF SKID STEER LOADER REPLACEMENT OF TRUCKS #57 AND #5 TRUCK RADIOS <b>TOTAL EQUIPMENT AND VEHICLES</b>	 485,000 44,000 90,000 20,000 <u>639,000</u>
6-30	<b>FACILITY PROJECTS</b> TRAINING ROOM/LOCKER ROOM/BREAK ROOM UPGRADES RELOCATION OF FUEL STORAGE TANKS <b>TOTAL FACILITIES UPGRADES</b>	 209,000 300,000 <u>509,000</u>
6-31	<b>WATER SUPPLY PROJECTS</b> GROUNDWATER RELIABILITY <b>TOTAL WATER SUPPLY PROJECTS</b>	 300,000 <u>300,000</u>
	<b>TOTAL CAPITAL BUDGET</b>	<u><u>\$ 9,043,000</u></u>

## Joint Powers Projects

The District operates two jointly owned water delivery systems, the Coast Supply Line (CSL) and the Aufdenkamp Transmission Main (ATM). Both systems were constructed to deliver imported water from the Metropolitan Water District of Southern California (MWD) to the District and its partners.

The Coast Supply Line (CSL) ranges in diameter from 24 to 27-inches and takes imported water from MWD at a connection point in Newport Beach along the coast down to San Joaquin Street in Laguna Beach. The partners in this system include City of Newport Beach, Irvine Ranch Water District (IRWD), and the District. The El Morro Reservoir No. 1 serves as flow equalization for the pipeline and is also jointly owned.

The Aufdenkamp Transmission Main (ATM) ranges in diameter from 30 to 42-inches and takes imported water from MWD at a connection point in Irvine through Laguna Canyon and along the coast to Agate Street in Laguna Beach. IRWD, SMWD, SCWD and the District are partners in this jointly owned facility.

1.1 <b>Aufdenkamp Pipeline Evaluation</b> - The FY 22 budget amount is for more continuity testing of the ATM and more bonding repairs.	<u>\$ 125,000</u>
<b>TOTAL</b>	<b><u><u>\$ 125,000</u></u></b>

## Reservoir and Pump Station Projects

The District currently has 22 reservoirs and 14 pump stations that serve areas within the District from sea level to over 1,000 feet in elevation. All of these reservoirs and pump stations must be maintained. Constant preventive maintenance is performed throughout the year that is part of the Operations and Maintenance Budget. Larger projects occur on a regular basis and are included in this Capital Budget.

2.1	<b>Rimrock Reservoir Replace and Temple Hills 600 Relocate - Construction</b> - The FY 22 and FY 23 budget amounts are for the construction (and construction management) of the new Rim Rock reservoir and new TH 600 pump station. Design was completed in FY 2021. Work originally started on this project in FY 2017. Total budget for the construction is \$9.6 Million to be spent over the next two years.	\$ 4,800,000
2.2	<b>El Morro Reservoir (No. 1) Flashing and Drain Valve</b> - The FY 22 budget amount is for the design and construction of the new flashing seal and drain valve.	200,000
2.3	<b>Reservoir Mixer Program</b> – The FY 22 budget amount is for the design and construction of a mixing system at the Rimel Reservoir. The FY 23-25 budget amounts are for the design and construction of RMS systems (or mixing systems) at yet to be identified reservoirs.	25,000
2.4	<b>Tijuana Reservoir (No. 1) Rehabilitation</b> - The FY 22 budget amount is for the removal of the old coatings and all traces of lead and the design and construction of new interior and exterior coatings on this reservoir and placing back into service.	300,000
2.5	<b>Temple Hills 800 Reservoir and Pump Station Replacement</b> - The FY 22 budget amount is to complete the design and begin construction of the new TH 800 pump station including pumps, piping, flow meters, Motor Control Centers, and appurtenances, and repairs to the pump building. The construction will be included in the FY 23 CIP budget.	400,000
2.6	<b>Power Check Valve-Viejo Pump Station</b> - The FY 22 budget amount is for the design and construction of new power check valves at the Viejo Pump Station.	75,000
2.7	<b>Pipeline Cathodic Protection - Zitnik and Rimel Reservoir</b> - The FY 22 Budget are for the design and construction of a CP system on the Zitnik Reservoir Pipe and for construction work (rehabilitation) to the CP system at Rimel.	120,000
2.8	<b>Paving at El Morro and Moorhead Reservoir Sites</b> - The FY 22 Budget amount is for full pavement rehabilitation at El Morro and Moorhead reservoir sites.	<u>75,000</u>
<b>TOTAL</b>		<b><u><u>\$ 5,995,000</u></u></b>

## Transmission and Distribution Projects

From the Aufdenkamp Transmission Main and Coast Supply Line, the District's water is fed into smaller transmission and distribution lines. Most of the work required within this category includes pipeline, valves, fire hydrants and meters replacement. The programs of pipeline, meter, fire hydrant, and valve replacement were developed to address those facilities identified as potential problems during the District's yearly inspection program. The goal is preventive replacement before these items fail. Capital funds are designated annually for ongoing replacement programs and miscellaneous projects that are large enough to be considered capital in

3.1	<b>Valve Replacement</b> - The FY 22 Budget amount is for the replacement of 20 valves.	\$ 400,000
3.2	<b>Hydrant Replacement</b> - The FY 22 Budget amount is for the replacement of 16 hydrants.	325,000
3.3	<b>Air Vac Valve Relocation at Hillcrest</b> - The FY 22 amount is for the design and construction of a new, above-ground, air/vacuum release valve	80,000
3.4	<b>2-Inch Pipeline Connections on Pacific Coast Highway (PCH)</b> - This project adds 4-inch gate valves to the existing 2-inch line off the District's main on PCH. Currently, there are no shutoff valves on this line, which could result in a major shutdown if the line were to leak.	300,000
3.5	<b>Mountain and Glenneyre Cast Iron Pipe Replacement</b> - TThe FY 22 amount is for the design and construction of a new pipeline.	200,000
3.6	<b>Pacific Vista Pipeline in Easement Replacement</b> - The FY 22 amount is for the construction of the replacement or rehabilitation work. The design will be completed in FY 21.	<u>135,000</u>
	<b>TOTAL</b>	<b><u><u>\$ 1,440,000</u></u></b>

## Office Equipment And Technology

The items listed under this category cover necessary office system upgrades as well as larger office needs.

4.1	<b>Computers, Peripherals, Network Infrastructure</b> - The FY 22 amount is for the construction of the replacement or rehabilitation work. The design will be completed in FY 21.	<u>\$ 35,000</u>
	<b>TOTAL</b>	<b><u><u>\$ 35,000</u></u></b>



## Equipment and Vehicles

The District assesses its fleet of vehicles yearly and budgets for vehicle replacement based upon wear and tear, cost of maintenance, and mileage. The current fleet consists of 33 light-medium duty vehicles (pick-up trucks and administration vehicles) and 6 heavy duty vehicles (dump trucks and flat-beds). This does not include equipment such as backhoes, bobcats, tractors, portable generators, or portable pumps.

5.1	<b>Replacement of Hydro Excavator</b> - The FY 22 budget amount is for the purchase of a new hydro excavator.	\$ 485,000
5.2	<b>Replacement of Skid Steer Loader</b> - The FY 22 budget amount is for the purchase of a new skid steer loader.	44,000
5.3	<b>Replacement of Truck #57</b> - This is for the purchase of a new replacement truck.	45,000
5.4	<b>Replacement of Truck #5</b> - This is for the purchase of a new replacement truck.	45,000
5.5	<b>Truck Radios</b> - The FY 22 Budget is for the installation of 5 new radios.	<u>20,000</u>
	<b>TOTAL</b>	<u><u>\$ 639,000</u></u>

## Facility Projects

This category covers improvements to the District's facilities that are not covered under reservoir, pump station, or pipeline facilities.

6.1	<b>Training Room/Locker Room/Breakroom Improvements</b> – The FY 22 budget amount is for the design and construction of improvements to the District's training, locker room, and breakroom facilities.	\$ 209,000
6.2	<b>Relocation of Fuel Storage Tanks</b> - The FY 22 Budget Amount is for the design and construction of new Fuel Storage tanks at El Morro and the abandonment of the existing tanks at the District Headquarters.	<u>300,000</u>
	<b>TOTAL</b>	<u><u>\$ 509,000</u></u>

## Water Supply Projects

As the reliability of the region's and state's water supply becomes more fragile, finding new sources that can augment that supply is a priority. Projects in this category improve the District's source of supply, as well as its flexibility in the event of a major catastrophe.

7.1 <b>Groundwater Reliability</b> - The FY 22 Budget amount is for preliminary work and FY 23 is for rehabilitation work related to enhancing the District's groundwater supply reliability.	<u>\$ 300,000</u>
<b>TOTAL</b>	<b><u><u>\$ 300,000</u></u></b>

# RESOLUTIONS



**RESOLUTION NO. 850**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAGUNA BEACH COUNTY WATER DISTRICT OF ORANGE COUNTY, CALIFORNIA, ADOPTING THE LAGUNA BEACH COUNTY WATER DISTRICT FEE SCHEDULES AND REPEALING ALL RESOLUTIONS AND MOTIONS INCONSISTENT HERewith TO THE EXTENT OF SUCH INCONSISTENCY**

**WHEREAS**, the Laguna Beach County Water District (“District”) is a County Water District formed and existing pursuant to the County Water District Law, commencing at Section 30000 of the Water Code of the State of California, and is a subsidiary district of the City of Laguna Beach; and

**WHEREAS**, the Board of Directors of the District is charged by the District’s principal act, specifically Water Code Section 31007, to set rates and charges sufficient to pay the operating expenses of the District;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Directors of the District, that:

1. The Laguna Beach County Water District of Orange County, California is the sole provider of water within District boundaries.
2. That with respect to the Fee Schedules of the District: (a) the revenues from the fees and charges will not exceed the revenue required to provide the service, (b) the revenues from the fee or charge will only be used for the purpose the fee or charge was imposed, (c) the amount of fee or charge imposed on a customer will not exceed the proportional cost of the service, and (d) service charges are only imposed for services that are used by the property owner or customer or which are immediately available to the property owner or customer, and (e) no fee or charge may be imposed for general governmental services, where the service is available to the public in substantially the same manner as it is to the property owners.
3. That the Fee Schedule of this District as submitted by the Interim General Manager be and hereby is approved, and all resolutions and motions inconsistent therewith the extent of such inconsistency are repealed.
4. That such Fee Schedule will be reviewed at least annually and any changes thereto shall be approved by subsequent resolution.

**ADOPTED, SIGNED, AND APPROVED** this 17<sup>th</sup> day of September, 2020.

  
 \_\_\_\_\_  
 President

ATTEST:

  
 \_\_\_\_\_  
 Secretary

**FEE SCHEDULES**

Adopted September 17, 2020 by Resolution 850

<b>SCHEDULE NO.</b>	<b>SECTION</b>	<b>PAGE</b>
--	INTRODUCTION	1
01	ESTABLISHMENT OF WATER SERVICE	2
02	GENERAL METERED WATER SERVICE RATE	5
03	PRIVATE FIRE PROTECTION SERVICE RATES	7
04	TEMPORARY FIRE HYDRANT METER SERVICE	8
05	MISCELLANEOUS CHARGES	9
06	SERVICE INSTALLATION CHARGES	11
07	WATER CAPACITY FEES & PRIVATE FIRE LINE FEES	13
08	ENGINEERING & OPERATIONS FEES AND CHARGES	15
09	EQUIPMENT & VEHICLE RATES	16

## **INTRODUCTION**

### **SERVICE AREA**

The Laguna Beach County Water District provides water service to approximately 19,117 people within an 8.5 square mile area of Southern Orange County, including portions of the City of Laguna Beach, Crystal Cove State Park, and adjacent unincorporated areas of Orange County.

### **FEE SCHEDULE UPDATES**

The Laguna Beach County Water District reviews this Fee Schedule annually.

## Fee Schedule No. 01

### ESTABLISHMENT OF WATER SERVICE

#### NEW ACCOUNT ESTABLISHMENT FEE

##### New Service Address

Laguna Beach County Water District assesses a one-time non-refundable New Account Establishment Fee of \$38.00 for each new account opened at a new service address. The fee is assessed on the customer's first bill.

##### New Account Name at Current Service Address

Laguna Beach County Water District assesses a one-time non-refundable New Account Establishment Fee of \$19.00 for each new account opened under a new account name at a current service address. The fee is assessed on the customer's first bill.

#### CUSTOMER INFORMATION

When establishing service, each new customer will be required to provide the following information:

1. Residential Customers
  - a. Customer Name
  - b. Service Address and Phone Number
  - c. Billing Address if different than Service Address
  - d. Social Security Number of Primary Customer
  - e. Landlord's Name, Address, and Phone Number if customer is a tenant.
2. Non-Residential Customers
  - a. Business or Organization Name
  - b. Service Address and Phone Number
  - c. Billing Address if different than Service Address
  - d. Federal Identification Number
  - e. Name of Contact Person.

#### ESTABLISHMENT OF ACCOUNTS

**Credit Worthiness** - All customers will be assumed credit worthy when they initially establish service from the District. A customer will be deemed not credit worthy if they:

1. Fail or refuse to accurately provide all information required by the District to establish service.
2. Is a former customer with an unpaid balance or have been sent to collections by the District.
3. Have two unpaid checks returned by the bank during the course of any twelve (12) consecutive month period.
4. Have two Final Notices of Disconnection posted on the account during the course of any twelve (12) consecutive month period.



## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

Any Residential customer who is deemed not credit worthy (as defined above) will be required to place on deposit with the District an amount equal to the greater of \$250.00 or two (2) times his/her average bi-monthly charges for water over the past twelve (12) months before service is established or continued. After eighteen (18) consecutive months of good payment history, the customer's deposit will be applied to the account balance or refunded without interest.

Any Non-Residential customer who is deemed not credit worthy (as defined above) will be required to place on deposit with the District an amount equal to the greater of \$500.00 or two (2) times their average bi-monthly charges for water over the past twelve (12) months before service is established or continued. After eighteen (18) consecutive months of good payment history, the customer's deposit will be applied to the account balance or refunded without interest.

**REESTABLISHMENT OF ACCOUNT FOR BANKRUPTCY CASES**

To protect the interests of its customers and the financial integrity of the Laguna Beach County Water District, the following procedures are required for any customer who files bankruptcy:

1. As of the date the bankruptcy petition is filed, the existing account is closed and a closing bill generated. The closing bill and/or claim will be mailed directly to the Trustee/Administrator of the bankruptcy case for payment, and a copy mailed to the customer for reference.
  - a. Any deposits paid on the account prior to the filing of the bankruptcy petition will be applied toward payment of the closing bill.
  - b. A copy of the bankruptcy petition and/or the case number must be given to the District before a new account can be processed and/or before service is restored.
2. A new account will be established as of the date the bankruptcy petition is filed.
3. Assurance Deposit - The law requires customers who have filed for Bankruptcy to provide "Assurance" that bills will be paid after filing for bankruptcy. A new account will be established after payment of a deposit in the following amount:
  - a. **Residential:** The greater of \$250.00 per account or two (2) times their average bi-monthly charges for water over the past twelve (12) months, or if service has been provided for less than twelve (12) months, the number of billings available, whichever is higher.
  - b. **Non-Residential:** The greater of \$500.00 per account or two (2) times their average bi-monthly charges for water over the past twelve (12) months, or if service has been provided for less than twelve (12) months, the number of billings available. The amount of deposit may not exceed \$1,500.00.

The entire amount of the deposit must be paid before service can be reestablished. Payment installments are at the discretion of the District. Failure to adhere to the payment schedule shall cause the nonpayment procedures set forth under "Nonpayment Charges" to be implemented. Deposits will not be used for payment of services, except for the closing bill.

NOTE: For purpose of this schedule, the type of bankruptcy filed (i.e., Chapter 7, 11, or 13, etc.) does not affect the manner in which the account is handled. The same procedure applies to

LAGUNA BEACH COUNTY WATER DISTRICT

FEE SCHEDULE

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all bankruptcy cases and accounts. In some cases, the Bankruptcy Judge may determine the amount of deposit allowable.

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

**Fee Schedule No. 02****GENERAL METERED WATER SERVICE RATES****APPLICABILITY**

Applicable to all measured water service furnished for general domestic use. Rates become effective November 1 of each year.

**BI-MONTHLY SERVICE CHARGE (ALL CUSTOMER CLASSES)**

Bi-monthly Service Charge – This is a service charge, which is added to the bill during the billing period. It covers operation and maintenance expenses for the entire water system regardless of water consumed.

METER SIZE	BI-MONTHLY SERVICE CHARGE					
	2015	2016	2017	2018	2019	2020
<b>¾" Meter</b>	\$ 27.57	\$ 29.87	\$ 32.36	\$ 34.91	\$ 37.36	\$ 37.36
<b>1" Meter</b>	68.92	74.67	80.91	87.28	93.39	93.39
<b>1 ½" Meter</b>	137.85	149.33	161.82	174.56	186.79	186.79
<b>2" Meter</b>	220.56	238.93	258.91	279.30	298.86	298.86
<b>3" Meter</b>	413.55	448.00	485.45	523.68	560.36	560.36
<b>6" Meter</b>	1,378.49	1,493.32	1,618.18	1,745.60	1,867.87	1,867.87

**WATER AND DELIVERY CHARGE**

Water and Delivery Charge – Charge for actual water used during a two-month billing period, based on the total number of units registered by the meter. (One unit equals 748 gallons or 100 cubic feet)

**ALL LBCWD CUSTOMER CLASSES**

Tiers	2015	2016	2017	2018	2019	2020
<b>Tier 1 – Usage within Water Budget</b>	\$ 4.25	\$ 4.61	\$ 4.86	\$ 5.25	\$ 5.25	\$ 5.25
<b>Tier 2 – Usage in excess of Water Budget</b>	\$ 7.21	\$ 7.65	\$ 8.13	\$ 8.61	\$ 8.61	\$ 9.09

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

**EMERALD BAY SERVICE DISTRICT RATE SCHEDULE****BI-MONTHLY SERVICE CHARGE**

Bi-monthly Service Charge – This is a service charge, which is added to the bill during the billing period. It covers operation and maintenance expenses for the entire water system regardless of water consumed.

METER SIZE	BI-MONTHLY SERVICE CHARGE					
	2015	2016	2017	2018	2019	2020
<b>¾" Meter</b>	\$ 27.57	\$ 29.87	\$ 32.36	\$ 34.91	\$ 37.36	\$ 37.36
<b>1" Meter</b>	68.92	74.67	80.91	87.28	93.39	93.39
<b>1 ½" Meter</b>	137.85	149.33	161.82	174.56	186.79	186.79
<b>2" Meter</b>	220.56	238.93	258.91	279.30	298.86	298.86
<b>3" Meter</b>	413.55	448.00	485.45	523.68	560.36	560.36
<b>6" Meter</b>	1,378.49	1,493.32	1,618.18	1,745.60	1,867.87	1,867.87

**WATER AND DELIVERY CHARGE**

Water and Delivery Charge – Charge for actual water used during a two-month billing period, based on the total number of units registered by the meter. (One unit equals 748 gallons or 100 cubic feet)

Tiers	2015	2016	2017	2018	2019	2020
<b>Tier 1 – Usage within Water Budget</b>	\$ 3.97	\$ 4.33	\$ 4.71	\$ 5.11	\$ 5.48	\$ 5.25
<b>Tier 2 – Usage in excess of Water Budget</b>	\$ 6.93	\$ 7.37	\$ 7.85	\$ 8.33	\$ 8.81	\$ 8.81

**Fee Schedule No. 03****PRIVATE FIRE PROTECTION SERVICE RATES****APPLICABILITY**

Applicable to all private fire protection services.

<b>RATES</b>	<b><u>FIRE MAIN DIAMETER</u></b>	<b><u>YEARLY CHARGE</u></b>
	2"	\$ 48.00
	4"	96.00
	6"	144.00
	8"	192.00
	10"	240.00

**CONDITIONS**

1. The fire protection service connection will be installed at the expense of the applicant.
2. The maximum diameter will be not more than the diameter of the main to which the service is connected.
3. If a distribution main of adequate size to serve a private fire protection system in addition to all other normal services does not exist in the street or alley adjacent to the premises to be served, then a service main from the nearest existing main of adequate capacity will be installed at the expense of the applicant.
4. The customer's private fire protection service, as well as the customer's domestic water service, must have approved backflow prevention devices.
5. There shall be no cross connection between the fire protection systems supplied with water from the District to any other source of supply. Any such unauthorized cross connection may be grounds for immediate disconnection of the fire protection service without liability to the District.
6. As part of the private fire protection service installation, there shall be a detector check or other similar device acceptable to the District, which will indicate the use of water. Any unauthorized usage will be charged as indicated in Fee Schedule 02, General Metered Water Service Rates, and/or may be grounds for the District to discontinue the private fire protection service without liability to the District.
7. Any rates for private fire protection service sizes not shown on this schedule will be based on \$2.00 per inch of service diameter per month. No charges will be assessed on any private fire protection service if it is metered through the domestic meter.

**Fee Schedule No. 04****CONSTRUCTION WATER METER SERVICE****APPLICABILITY**

Applicable to all measured water service furnished from a fire hydrant connection.

<b>FEES</b>	<b>AMOUNT</b>
DEPOSIT PER METER (for return of meter & for any unpaid meter service and water use charges)	\$2,500.00
SERVICE RENTAL CHARGE (charges not pro-rated)	Based on Meter Size – See Schedule No. 02
WATER USE CHARGE (\$/hcf)	Tier 1 Rate – See Schedule No. 02
METER RELOCATION (each additional time after 3 <sup>rd</sup> relocation)	\$52.00
BACKFLOW TEST (construction meters only)	\$108.00

**CONDITIONS**

1. The District reserves the right to discontinue the service without notice if water is not used for a period of sixty (60) consecutive days.
2. The customer shall notify the District to have service discontinued. The regular rates, including the minimum charge, shall continue until such notice has been received, unless the service is discontinued under #1 above.
3. The District will relocate a meter within the project three times at no additional cost. Additional relocations will be at a charge as noticed above for each move after the 3<sup>rd</sup> move. A request for meter relocation must be made 24 hours in advance of the time needed.
4. If any damage to the District facilities is caused as a result of this connection, the applicant is liable for such damage and will be billed.
5. The billing cycle begins the day that the meter is set.
6. The Deposit will be used for payment of services on the closing bill. Any money left is refundable after the meter is returned to the District in good working condition.

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

**Fee Schedule No. 05****MISCELLANEOUS CHARGES**

<b>FEES</b>	<b>AMOUNT</b>
1. <b>Past Due Notice</b> - Past Due Notices are mailed 22 days after the original bill is mailed. The notice allows 15 additional days to pay before a Final Notice of Disconnection tag is issued.	\$2.00
2. <b>Past Due/Final Notice of Disconnection</b> – Site visit to post Final Notice of Disconnection.	\$13.00
3. <b>Return Payment Charge/NSF</b> – First returned payment.	\$25.00
4. <b>Return Payment Charge/NSF</b> – Each subsequent returned payment by same person.	\$35.00
5. <b>Reconnection/Turn-On Service</b> – During regular District hours.	\$58.00 (\$50.00 if SB 998 exempt)
6. <b>Reconnection/Turn-On Service</b> – After regular District hours.	\$95.00
7. <b>Cut Lock Replacement</b> - First time – replace lock	\$84.00
8. <b>Cut Lock Replacement</b> - Second time – pull meter	Time & Materials
9. <b>Landscape Trim/Obstacle Removal</b> - To access meter if customer does not trim/remove obstacle after notice.	\$77.00
10. <b>Meter Test Fee</b>	\$256.00
11. <b>System Pressure Check</b> – if performed by Customer Service staff.	\$79.00
12. <b>Copy of Public Records</b> - In cases where it is necessary to send a document or documents to a printer or commercial copying service, the requestor shall pay the total direct cost of such outside services.	\$0.10 per page
13. <b>Antenna/Cell Tower Equipment Application Review Fee</b>	\$2,500.00
14. <b>After Hours Administration Labor Rate</b> - Non-exempt staff only.	1.5X staff labor rates up to 4 hours. After 4 hours, 2.0X staff labor rates
15. <b>Miscellaneous/Special Requests for Service</b> - Outside of District fee schedule categories.	Staff labor rate plus materials costs, if applicable

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

<p>16. <b>Unauthorized Water Use Fee</b> - Based on average water use during a 2-month billing period for the meter size and customer class associated with the unauthorized use.</p>	<p>Tier 2 Rate – See Schedule No. 02</p>
<p>17. <b>Unauthorized Water Use Penalty</b> – Ordinance No. 101 permits the District to collect administrative penalties due to unauthorized water use in addition to the Unauthorized Water Use Fee.</p>	<p>\$1,000 for the first violation.  \$2,500 for a second violation within a two-year period.  \$5,000 for each violation thereafter within a two-year period.</p>



## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

**Fee Schedule No. 06**  
**SERVICE INSTALLATION FEES**

**APPLICABILITY**

Applicable to all measured water service furnished for general domestic use.

<b>FEES</b>	<b>AMOUNT</b>
ANGLE METER STOP: 3/4" Angle Stop Located in Dirt	\$446.00
ANGLE METER STOP: 3/4" Curb Stop Located in Dirt	\$474.00
ANGLE METER STOP: 1" Angle Stop Located in Dirt	\$465.00
ANGLE METER STOP: 1" Curb Stop Located in Dirt	\$494.00
ANGLE METER STOP: 1 1/2" Angle Stop Located in Dirt	\$584.00
ANGLE METER STOP: 2" Angle Stop Located in Dirt	\$677.00
ANGLE METER STOP: 3/4" Angle Stop Located in Concrete	\$944.00
ANGLE METER STOP: 3/4" Curb Stop Located in Concrete	\$972.00
ANGLE METER STOP: 1" Angle Stop Located in Concrete	\$1,106.00
ANGLE METER STOP: 1" Curb Stop Located in Concrete	\$1,045.00
ANGLE METER STOP: 1 1/2" Angle Stop Located in Concrete	\$1,192.00
ANGLE METER STOP: 2" Angle Stop Located in Concrete	\$1,285.00
METER DROP-IN/REPLACEMENT/UPGRADE: 3/4"	\$826.00
METER DROP-IN/REPLACEMENT/UPGRADE: 1"	\$966.00
METER DROP-IN/REPLACEMENT/UPGRADE: 1 1/2"	\$1,769.00

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

METER DROP-IN/REPLACEMENT/UPGRADE: 2"	\$2,286.00
METER DROP-IN/REPLACEMENT/UPGRADE: 3" or larger	District Estimate (collect deposit)
METER SIZE UPGRADE (at customer request and if new service/new lateral is required)	Charge New Service to Main fee less cost of any materials not required of new service/construction
MXU 520-M SP RADIO REPLACEMENT FEE	\$303.00
MXU 520-M DUAL PORT RADIO REPLACEMENT FEE	\$316.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 3/4"	\$5,534.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 1"	\$6,131.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 1 1/2"	\$7,809.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 2"	\$8,208.00
NEW SERVICE TO MAIN – METER/METER BOX INSTALLATION FOR NEW CONSTRUCTION – 3" & above	District Estimate (collect deposit)

**CONDITIONS**

1. Angle Meter Stop fee applies in situations where customer damages meter stop.
2. Customer is responsible for full meter replacement fee per Fee Schedule No. 06 if meter/service connection is damaged due to customer negligence.

*Note:* Meter Drop-In/Replacement/Upgrade customer requests apply to established service connections where no new lateral is required.

**Fee Schedule No. 07****WATER CAPACITY FEES****APPLICABILITY**

Applicable to all measured water service furnished for general domestic use.

**NON-ACCESSORY DWELLING UNIT FEES**

<u>Meter Size</u>	<u>Amount</u>
3/4"	\$4,706.00
1"	\$7,176.00
1 1/2"	\$18,909.00
2"	\$25,085.00
3"	\$49,787.00
4"	\$99,190.00
6"	\$197,997.00

**ACCESSORY DWELLING UNIT FEES**

<u>Meter Size</u>	<u>Amount</u>
3/4"	\$1,054.00
1"	\$1,607.00
1 1/2"	\$4,235.00

**PRIVATE FIRE LINE CONNECTION  
CAPACITY FEES**

<u>Meter Size</u>	<u>Amount</u>
2"	\$129.00
4"	\$1,888.00
6"	\$5,328.00
8"	\$11,261.00
10"	\$20,186.00

**CONDITIONS**

1. The above fees are water capacity fees for single-metered lots or private fire line connections.
2. Water Capacity Fees for meters and Private Fire Line Connection Capacity Fees for private fire line connections that are upsized will take into consideration the prior Water Capacity Fees (or Reserve Storage Fees, when applicable) or Private Fire Line

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

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Connection Capacity Fees paid for previously installed meters or private fire line connections. There will be no refunds or credits issued for downsizing meters and private fire line connections.

*Note:* See District Comprehensive Fee Study Report for description and basis of fees.

**Fee Schedule No. 08****ENGINEERING & OPERATIONS FEES AND CHARGES****APPLICABILITY**

Applicable to fees and charges required for work done in the Engineering and Operations Department.

<b>FEES</b>	<b>AMOUNT</b>
1. <b>Availability Letter/Will Serve</b>	\$37.00
2. <b>Encroachment Clearance Letter</b>	\$37.00
3. <b>Fire Flow Modeling - (pressure check &amp; hydrant check)</b>	\$69.00
4. <b>Main Extension</b>	Time & Materials Estimate (collect deposit)
5. <b>Service Abandonment</b>	Time & Materials
6. <b>After Hours Engineering &amp; Operations Labor Rate - (non-exempt staff only)</b>	1.5X staff labor rates up to 4 hours. After 4 hours, 2.0X staff labor rates
7. <b>Miscellaneous/Special Requests for Service - (outside of District fee schedule categories)</b>	Staff labor rate plus materials costs, if applicable

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

## Fee Schedule No. 09

## EQUIPMENT &amp; VEHICLE RATES

## APPLICABILITY

These rates apply to all District owned equipment and do not include operator.

## EQUIPMENT RATES

VEH #	DESCRIPTION		RATES	
			HOURLY	DAILY
82	CATERPILLAR BACKHOLE/LOADER	EQUIPMENT	\$75.00	\$450.00
85	CATERPILLAR SKIDSTEER	EQUIPMENT	\$75.00	\$450.00
B-2	KUBOTA MINI EXCAVATOR	EQUIPMENT	\$75.00	\$450.00
EDG-1	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDG-2	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDG-3	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDG-4	EMERGENCY GENERATOR	EQUIPMENT	\$75.00	\$450.00
EDP-1	EMERGENCY PORTABLE PUMPER	EQUIPMENT	\$75.00	\$450.00
EDP-2	EMERGENCY PORT. FIRE PUMPER	EQUIPMENT	\$75.00	\$450.00
EDP-3	EMERGENCY PORTABLE PUMPER	EQUIPMENT	\$75.00	\$450.00
E-15	TOYOTA FORKLIFT	EQUIPMENT	\$75.00	\$450.00
	MOBILE PUMP & TRAILER	EQUIPMENT	\$75.00	\$450.00
	CATERPILLAR GENERATOR	EQUIPMENT	\$75.00	\$450.00

## VEHICLE RATES

VEH #	DESCRIPTION	CLASS (Ton)	RATES	
			HOURLY	DAILY
5	2003 FORD F-250	3/4	\$12.00	\$70.00
7	2015 FORD F-250	1/2	\$12.00	\$70.00
18	1960 CHEVROLET SEDAN		N/A	N/A
41	2016 FREIGHTLINER		\$50.00	\$300.00
42	1996 FORD F-250 HD4X4	3/4	\$12.00	\$70.00
43	1996 FORD 250HD STAKE	3/4	\$25.00	\$150.00
48	2016 HONDA CRV		\$12.00	\$70.00
53	2003 FORD RANGER	1/4	\$12.00	\$70.00
54	2017 CHEVROLET 1500 4X4	1/2	\$12.00	\$70.00
55	2017 FORD F-250 4X4	1/2	\$12.00	\$70.00
56	2006 FORD ESCAPE		\$12.00	\$70.00
57	2006 FORD F-150 4X4	1/2	\$12.00	\$70.00
58	2006 TOYOTA HIGHLANDER		\$12.00	\$70.00
59	2019 FORD F-250	3/4	\$12.00	\$70.00
61	2017 CHEVROLET 1500 4X4		\$12.00	\$70.00
62	2018 FORD F-150 SUPERCAB	1/2	\$12.00	\$70.00

## LAGUNA BEACH COUNTY WATER DISTRICT

## FEE SCHEDULE

<b>63</b>	2016 TOYOTA TACOMA	1/4	\$12.00	\$70.00
<b>64</b>	2008 FORD F-650 DUMP TRUCK		\$42.00	\$250.00
<b>65</b>	2009 FORD F-150	1/2	\$12.00	\$70.00
<b>66</b>	2009 FORD F-250 UTILITY	3/4	\$12.00	\$70.00
<b>67</b>	2010 FORD F-250	3/4	\$25.00	\$150.00
<b>68</b>	2011 FORD F-250	3/4	\$19.00	\$114.00
<b>69</b>	2011 FORD F-350	1	\$25.00	\$150.00
<b>70</b>	2011 FORD F-250 4X2 XL	3/4	\$25.00	\$150.00
<b>71</b>	2012 FORD F-250	3/4	\$25.00	\$70.00
<b>72</b>	2012 FORD F-250	3/4	\$25.00	\$70.00
<b>73</b>	2012 FORD F-150	1/2	\$12.00	\$70.00
<b>74</b>	2013 FORD F-350	1	\$25.00	\$150.00
<b>75</b>	2013 HONDA PILOT		\$12.00	\$70.00
<b>76</b>	2013 MAZDA CX5		\$12.00	\$70.00
<b>77</b>	WATER TRAILER		CAL WARN	CAL WARN
<b>78</b>	2013 FORD F-150	1/2	\$12.00	\$70.00
<b>79</b>	2013 FORD F-150	1/2	\$12.00	\$70.00
<b>80</b>	2015 FORD F-DUMP		\$42.00	\$250.00
<b>81</b>	2016 GMC CANYON	1/2	\$12.00	\$70.00
<b>82</b>	2016 PETERBUILT (VAC-HYDRO)		\$75.00	\$450.00

**RESOLUTION NO. 867**

**A RESOLUTION OF THE LAGUNA BEACH COUNTY WATER DISTRICT, OF ORANGE COUNTY, CALIFORNIA, ESTABLISHING A JOB CLASSIFICATION PLAN AND SALARY RANGES; AND REPEALING RESOLUTION NO. 847 AND ALL OTHER RESOLUTIONS AND MOTIONS INCONSISTENT HEREWITH TO THE EXTENT OF SUCH INCONSISTENCY.**

**NOW, THEREFORE BE IT RESOLVED**, The Board of Directors of the Laguna Beach County Water District, does hereby resolve and order as follows:

1. That pursuant to the authorization contained in Ordinance No. 91, adopted June 2, 1987, authorizing the Salary Schedule of Section 11 entitled "Basic Pay Plan" of Ordinance No. 65, adopted February 6, 1973, as amended, to be established from time to time by resolution of this District, the Board of Directors does hereby resolve and order as follows:
2. That effective the first pay date in July 2021, the "Salary Schedule" of the "Job Classification Plan" is hereby fixed and established as follows:

**MONTHLY SALARY SCHEDULE**

Salary Grade	Monthly Minimum	Monthly Control Point	Monthly Maximum
31	18,823	23,278	26,770
30	14,439	18,048	20,756
29	11,786	14,732	16,941
28	10,250	12,813	14,734
27	8,912	11,140	12,810
26	7,750	9,688	11,140
25	7,207	9,009	10,361
24	6,864	8,580	9,866
23	6,538	8,172	9,398
22	6,226	7,782	8,950
21	5,928	7,412	8,522
20	5,647	7,058	8,116
19	5,379	6,722	7,731
18	5,121	6,401	7,361
17	4,877	6,098	7,013
16	4,646	5,807	6,678
15	4,424	5,531	6,361



3. That effective the first pay date period in July 2021, the following pay grade numbers shall replace those as set forth in Section 11 of Ordinance No. 65 of this District and are hereby allocated and assigned to the following employment positions of the Laguna Beach County Water District, as follows:

<b><u>POSITION TITLE</u></b>	<b><u>SALARY GRADE</u></b>
<b>GENERAL MANAGER'S OFFICE:</b>	
General Manager	31
Human Resources and Office Administrator	26
<b>ADMINISTRATION / CUSTOMER SERVICE</b>	
Assistant General Manager	30
Customer Service Supervisor	27
Public Affairs Officer	23
Risk Analyst	23
Water Use Efficiency Technician	19
Customer Service Representative II	17
Customer Service Technician II	17
Customer Service Rep/Tech	15
Customer Service Representative I	15
Customer Service Technician I	15
Facilities Maintenance Technician	15
<b>ENGINEERING:</b>	
Manager of Engineering	29
Senior Engineering Associate	26
Water Quality Specialist	24
Engineering Technician	23
Office Assistant	15
<b>FINANCE:</b>	
Manager of Finance/Treasurer	29
Accountant	24
Senior Accounting Technician	20
<b>OPERATIONS:</b>	
Manager of Operations	29
Field Maintenance Supervisor	27
Foreman	26
Maintenance Worker III	24
Maintenance Worker II	20
Maintenance Worker I	16

4. That Resolution No. 847 and all other resolutions and motions inconsistent herewith be and the same are hereby repealed to the extent of such inconsistency. This resolution shall be in effect the first pay date in July 2021.

**ADOPTED, SIGNED AND APPROVED** this 17<sup>th</sup> day of June, 2021.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

**RESOLUTION NO. 868****A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAGUNA  
BEACH COUNTY WATER DISTRICT OF ORANGE COUNTY,  
CALIFORNIA, ADOPTING THE LAGUNA BEACH COUNTY WATER  
DISTRICT FISCAL YEAR 2021/22 BUDGET**

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Directors of Laguna Beach County Water District, does hereby resolve and order as follows:

1. That the budget estimate for the General Fund and Capital Fund of the Laguna Beach County Water District as submitted for fiscal year 2021/22 is hereby approved.

**ADOPTED, SIGNED, AND APPROVED** this 17<sup>th</sup> day of June, 2021.

  
\_\_\_\_\_  
President

ATTEST:

  
\_\_\_\_\_  
Secretary

# APPENDICES

**LAGUNA BEACH COUNTY WATER DISTRICT  
WATER RATE HISTORY  
1975 TO PRESENT**

RESOLUTION OR ORDINANCE #	EFFECTIVE DATE	SERVICE CHARGE BI-MONTHLY		WATER CHARGE (PER CCF)	%WATER CHARGE INCREASE	MWD WATER RATE (AF)	%MWD WATER RATE INCREASE
ORD. #69	07/01/75	3/4" - 5.00 1 1/2" - 11.25 3" - 25.00	1" - 7.50 2" - 15.00 4" - 40.00	0.28			
	07/01/77					75	
RES. # 301	07/01/78	3/4" - 7.50 1 1/2" - 16.88 3" - 37.50	1" - 11.25 2" - 22.50 4" - 60.00	0.52	86%	84	12%
	07/01/81		SAME	SAME		121	44%
RES. # 367	07/01/82		SAME	0.62	19%	192	59%
RES. # 377	07/01/83		SAME	0.71	15%	SAME	
RES. # 384 (AMENDS SEC 2-377)	07/01/83		SAME	0.83	17%	SAME	
RES. # 395	07/01/84		SAME	0.87	5%	SAME	
RES. # 406 (AMENDS SEC 2-395)	07/01/85		SAME	0.91	5%	224	17%
RES. # 424 (AMENDS SEC 2-406)	07/01/86		SAME	0.96	5%	230	3%
RES. # 499 (REPEALS 377,384,395)	07/01/91		SAME	1.11	16%	261	13%
RES. # 503 (REPEALS ORD.67,69, RES.301,367,395,424,499)	07/01/92	3/4" - 10.00 1 1/2" - 22.50 3" - 50.00	1" - 15.00 2" - 30.00 4" - 80.00	1.37	23%	322	23%
BOARD MOTION	01/06/93		SAME	1.65	20%*	SAME	
RES. # 523 (REPEALS RES. #503)	07/01/93		SAME	1.98	20%	385	20%
	07/01/94		SAME	1.98		412	7%
BOARD MOTION	02/01/95		SAME	2.12	7%	SAME	
	07/01/95		SAME	2.12		426	3%
BOARD MOTION	09/01/95	3/4" - 11.50 1 1/2" - 45.00 3" - 100.00	1" - 23.00 2" - 60.00 4" - 160.00	2.20	4%	SAME	
	01/01/97		SAME	2.20		431	1%
BOARD MOTION	03/01/99		SAME	2.31	5%	SAME	
BOARD MOTION	04/01/00		SAME	2.43	5%	SAME	
BOARD MOTION	07/01/01		SAME	2.50	3%	SAME	
BOARD MOTION	07/01/02	3/4" - 15.00 1 1/2" - 60.00 3" - 130.00	1" - 30.00 2" - 75.00 4" - 205.00	2.50			
BOARD MOTION	07/01/03		SAME	2.64	6%	435	1%
	01/01/04		SAME	2.64		451	3%
BOARD MOTION	07/01/04		SAME	2.74	4%	451	
	01/01/04		SAME	2.74		476	6%
RESOLUTION # 680	07/01/05		SAME	2.82	3%	473	-1%
	01/01/06		SAME	2.82		482	2%
RESOLUTION # 700	07/01/06	3/4" - 18.00 1 1/2" - 72.00 3" - 156.00	1" - 36.00 2" - 90.00 4" - 246.00	2.85	1%	479	-1%
	01/01/07		SAME	2.85		490	2%
RESOLUTION #710	07/01/07	3/4" - 20.00 1 1/2" - 80.00 3" - 173.00	1" - 40.00 2" - 100.00 4" - 273.00	2.94	3%	490	

continued next page

**LAGUNA BEACH COUNTY WATER DISTRICT  
WATER RATE HISTORY  
1975 TO PRESENT**

RESOLUTION OR ORDINANCE #	EFFECTIVE DATE	SERVICE CHARGE BI-MONTHLY		WATER CHARGE (PER CCF)	%WATER CHARGE INCREASE	PURCHASED WATER RATE (AF)	% WATER RATE INCREASE
RESOLUTION # 729	12/01/08	3/4" - 21.60 1 1/2"-107.98 3" - 345.52	1" - 53.99 2" - 172.76 4" - 539.88	30 - 3.02 over - 3.29 (single fam) 3.17 (all others)	3%	604	14%
RESOLUTION # 736	07/01/09	3/4" - 22.69 1 1/2"-113.46 3" - 363.06	1" - 56.73 2" - 181.53 4" - 567.28	30 - 3.23 over - 3.58 (single fam) 3.42 (all others)	7%	586 701	-3% 16%
RESOLUTION # 765	01/01/11	3/4" - 24.04 1 1/2"-120.18 3" - 360.55	1" - 60.09 2" - 192.29 4" - 600.92	Tier 1 - 3.56 (Budgeted) Tier 2 - 5.96 (Inefficient)	10%  66%	744	6%
RESOLUTION # 765	01/01/12	3/4" - 24.77 1 1/2"-123.84 3" - 371.53	1" - 61.92 2" - 198.15 4" - 619.21	Tier 1 - 3.66 (Budgeted) Tier 2 - 6.10 (Inefficient)	3%  2%	794	7%
RESOLUTION # 765	01/01/13	3/4" - 25.52 1 1/2"-127.59 3" - 382.78	1" - 63.80 2" - 204.15 4" - 637.97	Tier 1 - 3.77 (Budgeted) Tier 2 - 6.26 (Inefficient)	3%  3%	847	7%
RESOLUTION # 765	01/01/14	3/4" - 26.28 1 1/2"-131.42 3" - 394.27	1" - 65.71 2" - 210.28 4" - 657.11	Tier 1 - 3.89 (Budgeted) Tier 2 - 6.45 (Inefficient)	3%  3%	890	5%
RESOLUTION # 799	11/01/14	3/4" - 27.57 1 1/2"-137.85 3" - 413.55	1" - 68.92 2" - 220.56 4" - 689.25 6" - 1,378.49	Tier 1 - 4.25 (Budgeted) Tier 2 - 7.21 (Inefficient)	9.3%  11.8%	923	3.7%
RESOLUTION # 799	11/01/15	3/4" - 29.87 1 1/2"-149.33 3" - 448.00	1" - 74.67 2" - 238.93 4" - 746.66 6" - 1,493.32	Tier 1 - 4.61 (Budgeted) Tier 2 - 7.65 (Inefficient)	8.5%  6.1%	942	2.1%
RESOLUTION # 799	11/01/16	3/4" - 32.36 1 1/2"-161.82 3" - 485.45	1" - 80.91 2" - 258.91 4" - 809.09 6" - 1,618.18	Tier 1 - 4.86 (Budgeted) Tier 2 - 8.13 (Inefficient)	5.4%  6.3%	979	3.9%
RESOLUTION # 799	11/01/17	3/4" - 34.91 1 1/2"- 174.56 3" - 523.68	1" - 87.28 2" - 279.30 4" - 872.80 6" - 1,745.60	Tier 1 - 5.25 (Budgeted) Tier 2 - 8.61 (Inefficient)	8.0%  5.9%	1015	3.7%
RESOLUTION # 799	11/01/18	3/4" - 37.36 1 1/2"- 186.79 3" - 560.36	1" - 93.39 2" - 298.86 4" - 933.93 6" - 1,867.87	Tier 1 - 5.25 (Budgeted) Tier 2 - 8.61 (Inefficient)	0.0%  0.0%	1050	3.4%
RESOLUTION # 799	11/01/19	3/4" - 37.36 1 1/2"- 186.79 3" - 560.36	1" - 93.39 2" - 298.86 4" - 933.93 6" - 1,867.87	Tier 1 - 5.25 (Budgeted) Tier 2 - 9.09 (Inefficient)	0.0%  5.6%	1078	2.7%
RESOLUTION # 799	11/01/19	3/4" - 37.36 1 1/2"- 186.79 3" - 560.36	1" - 93.39 2" - 298.86 4" - 933.93 6" - 1,867.87	Tier 1 - 5.25 (Budgeted) Tier 2 - 9.09 (Inefficient)	0.0%  0.0%	1104	2.4%
RESOLUTION # 799	11/01/19	3/4" - 37.36 1 1/2"- 186.79 3" - 560.36	1" - 93.39 2" - 298.86 4" - 933.93 6" - 1,867.87	Tier 1 - 5.25 (Budgeted) Tier 2 - 9.09 (Inefficient)	0.0%  0.0%	1143 (Import) 507 (GW)	3.5% 4.1%

\* Offsets Property Tax Revenue Loss

Revised 06/17/21

LAGUNA BEACH COUNTY WATER DISTRICT COLA HISTORY		
MARCH OF:	CPI	LBCWD COLA
1987/88		4.00%
1988/89		3.00%
1989/90		4.70%
1990/91		5.50%
1991/92		3.10%
1992/93		3.86%
1993/94		1.50%
1994/95		1.80%
1995/96		1.40%
1996/97	1.70%	1.70%
1997/98	1.50%	1.60%
1998/99	0.60%	3.00%
1999/00	2.10%	3.00%
2000/01	3.50%	3.40%
2001/02	3.20%	3.20%
2002/03	2.80%	2.80%
2003/04	4.50%	2.80%
2004/05	1.80%	1.80%
2005/06	3.90%	3.00%
2006/07	4.50%	4.36%
2007/08	4.00%	3.86%
2008/09	3.60%	3.45%
2009/10	-1.60%	0.00%
2010/11	2.40%	2.40%
2011/12	3.50%	3.50%
2012/13 *	2.00%	2.00%
2013/14	1.30%	2.00%
2014/15 *	1.00%	1.00%
2015/16	0.20%	2.00%
2016/17 *	1.30%	3.50%
2017/18 *	2.50%	3.00%
2018/19	3.90%	3.00%
2019/20	3.70%	3.80%
2020/21	2.20%	0
2021/22	2.70%	2.70%

\* CalPERS Employee Contribution (Classic): 2012/13 = 2%, 2014/15 = 3%, 2016/17 = 1%, 2017/18 = 1%. Total = 7%